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**CLARK COUNTY  
WASHINGTON**

**DEPARTMENT OF COMMUNITY SERVICES**

Mental Health Advisory Board Minutes  
June 30, 2010

**Board Members:** Dana Baker, *Chair*; Armando Herrera; Christyna Hengstler; Kathy McNicholas; Nahid Razzaghy; Phinthang Yeang; Veronica Mo; George White; James Mead; Christie Kratovil; Rinna Rem; Cassandra Sellards-Reck

**Members Present:** Dana Baker, *Chair*; Christyna Hengstler; Kathy McNicholas; Nahid Razzaghy; Phinthang Yeang; Veronica Mo; James Mead; Christie Kratovil; Rinna Rem

**Members Absent:** George White, Cassandra Sellards-Reck, Armando Herrera

**Staff Present:** Connie Mom-Chhing, Connie Colbo, Sela Barker, Melodie Pazolt, Melanie Green

**Guests:** Brad Berry, CVAB; Don Koenig, CCS; Mattie Neal, MLN Family Services

Agenda Item	Discussion	Discussion Leaders	Decisions, Actions, Assignments
1. <b>Welcome and Introductions</b>	Vanessa Gaston welcomed the new board members: Christyna Hengstler, Nahid Razzaghy, Phinthang Yeang, Veronica Mo, James Mead, Christie Kratovil, and Rinna Rem. Dana asked each board member to introduce themselves to the community members present.	All	
2. <b>Meeting Minutes Approval for</b>	A motion was made, seconded and unanimously accepted to approve minutes of May 26, 2010, were approved.	Corrine	<b>Decision:</b> Minutes were approved without changes.
3. <b>RSN Manager's Report</b>	<p><b>E&amp;T Transition Update</b></p> <ul style="list-style-type: none"> <li>▪ Telecare signed their contract today and will be sending it back to RSN this week.</li> <li>▪ 3 beds have been secured at Lourdes E&amp;T in Richland – Contract is in the work and will become effective July 12, 2010.</li> </ul> <p>The RSN would like to thank Nancy Parker, Executive Director of CRMHS and Hotel Hope staff for the E&amp;T services that they have provided for this community for the past several years. We appreciate the collaborative effort by CRMHS during the transition period.</p> <p><b>Contracts</b> – PIHP and State MH contracts between RSN/DBHR are fully signed. Our Contract Unit is working hard in getting contracts out to our providers for signature.</p> <p><b>Budget</b> – Clark is experiencing a budget shortfall for Mental Health State Funding, an estimate of 2.3 million for FY Year 2010/2011. RSN made the decision to use reserve to cover the shortfall for 1 more year. During the next several months, RSN will be engaging with providers to deal with the shortfall as RSN cannot continue to use reserve to maintain services on an ongoing basis. The rainy fund will eventually be used up. We will be challenged during this hard economic time to continue to maintain the services that we have in place. Providers have been informed of this challenge that we as a system needs</p>		

	<p>to address.</p> <p><b>Communication</b> – RSN communicates with providers in different setting on a monthly basis. Committees are in place for communication and problem solving on quality, clinical, contract, and IS issues just to name a few. RSN staff also communicates with cross-system partnership through case staffing and/or committees, such as the Eldercare Alliance with Area Agency on Aging, meetings at Dept. of Children and Family Services, and Workforce Development. We are required by contract to have in place Memo of Understanding for service coordination and communication with cross-system partners, such as Division of Voc. Rehabilitation, Columbia United Provider, Clark County Jail, and Community Services Office.</p>		
<p><b>4. Quality Manager's Report</b></p>	<p>Sela will ensure all Board members receive copies of the CCRSN QM Program Evaluation (January 08- June 09) and the current QM Plan and QA/I Work Plan (July 09-December 10).</p> <ul style="list-style-type: none"> <li>• EQRO review—this review is conducted by Acumentra Health and is required annually by the Center for Medicare and Medicaid Services (CMS) as part of their Medicaid contract with Washington State. They conduct compliance and quality of care reviews in states that have a managed care waiver from CMS. After receiving and reviewing their draft report, we asked for changes. Overall, we did well in this review. MHAB members will receive a copy of the final report.</li> <li>• There are two upcoming reviews by the State. The financial audit is scheduled in August; the Contract Compliance Review is scheduled in November.</li> <li>• Agency affiliated counselors— is a new credential required by the Department of health for direct service staff that doesn't have a professional license. The Registered Counselor credential is discontinued as of June 30, 2010 and staff with that credential needs to have the new credential by July 1, 2010 in order to provide mental health services. The credentialing process in general has been challenging for providers because of the length of time it takes to get staff credentialed by the Department of Health. We have been working with DOH to expedite the credentialing process for registered counselors who need the new credential by July 1, to minimize disruption in services.</li> <li>• Site visits— CCRSN is continuing with provider site visits. These visits include reviewing agency policies and procedures, personnel files and clinical records. The site visits will be completed by August.</li> <li>• Sela briefly updated new Board members on Quality Management sub-committees: <ul style="list-style-type: none"> <li>o Clinical Design and Review Committee (CDRC) are working on urgent and emergent access procedures and on adopting additional clinical practice guidelines.</li> <li>o Performance Improvement Project (PIP) on Timeliness of Access to Routine Outpatient Services —the project is continuing- the updated protocol for improvement is working well so far. The protocol involves using a social networking website called the Network of Care to provide information across our provider network about intake appointment availability.</li> <li>o The Quality Management Committee meets the second Wednesday of every month. The Board will receive copies of the quality indicator reports reviewed by the committee.</li> </ul> </li> </ul>		
<p><b>5. MHAB</b></p>	<p>No reports were presented at this time.</p>	<p>All</p>	

<b>Subcommittee Reports</b>			
<b>6. Community Input</b>	Mattie Neal, of MLN Family Services announced their upcoming parent workshop. "Parents Empower Parents" will be facilitated by Ines Telles. It is scheduled on September 25, 2010; the location will be announced at a later date.		
<b>7. Adjourn - Next Meeting</b>	The next meeting is <b>Wednesday, July 28, 5:30 p.m. to 7:00 p.m.</b> Clark County Center For Community Health, 1601 E. Fourth Plain Blvd., Conference Room C210-B & C.		